

**Superior Court of the State of Washington  
for the County of King**

Mary I. Yu, Judge  
Regional Justice Center  
401 Fourth Ave. North  
Kent, WA 98032-4429

**Pre- Trial Conference Checklist Date:**

**Case Name** \_\_\_\_\_ **Cause No.** \_\_\_\_\_

**Type of Case** \_\_\_\_\_

\_\_\_\_\_ **In Custody** \_\_\_\_\_ **Interpreter Length of Trial** \_\_\_\_\_

**DPA:** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Defense Counsel** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**A. Preliminary Hearings**

\_\_\_\_\_ 3.5  
\_\_\_\_\_ 3.6  
\_\_\_\_\_ Other

**B. Pre-Trial Motions**

State

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Defense

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**C. Jury Instructions**

\_\_\_\_\_ State  
\_\_\_\_\_ Defense

**D. Witness List**

\_\_\_\_\_ State  
\_\_\_\_\_ Defense

King County Superior Court—Judge Mary I. Yu  
Pre-Trial Conference Checklist  
Sara Springer, Law Clerk/Bailiff Sara.Springer@kingcounty.gov 206.296.9275

**E. Exhibits (mark in advance – unless a good reason exists for not doing so)**

\_\_\_ State  
\_\_\_ Defense  
\_\_\_ Stipulations

**F. Foreseeable Evidentiary Issues/Problems**

\_\_\_ State  
\_\_\_ Defense  
\_\_\_ Stipulations

**G. Jury Selection – Struck Method**

- Length of time for rounds \_\_\_\_\_
- Alternate selected by Def. \_\_\_\_\_
  - i. Not disclosed until end of case
  - ii. Selection by chair number
- General Questions for Court Use
- Questionnaire \_\_\_\_\_
- Challenges
  - i. Public \_\_\_\_\_
  - ii. Private – use of form \_\_\_\_\_

**H. Opening - Time**

State \_\_\_\_\_  
Defense \_\_\_\_\_

**I. Closing**

State \_\_\_\_\_  
Defense \_\_\_\_\_

**J. Note Taking**

**K. Reading of Charges – Summary of the Case**

**L. Other**